

**CONSTITUTION, LAWS & REGULATIONS
of the
MOST EXCELLENT GRAND CHAPTER of
ROYAL ARCH MASONS
of the
STATE OF UTAH**

Title I - Constitution of the Grand Chapter
Title II - Laws relating to the Grand Chapter
Title III - Regulations relating to the Constituent
Chapters
Title IV - Standard Form of By-Laws for Constituent
Chapters
Title V - Standing Resolutions

- Adopted 1991 -

**TITLE I
CONSTITUTION OF THE GRAND CHAPTER**

Section 1-1 POWERS AND DUTIES

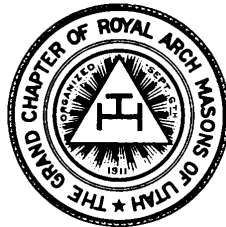
The Grand Chapter Royal Arch Masons of Utah operates under its own Charter, instituted September 6, 1911, under the authority and with approval of the General Grand Chapter Royal Arch Masons.

Section 1-2 TITLE

The name of this Grand Chapter shall be "The Grand Chapter Royal Arch Masons of the State of Utah".

Section 1-3 SEAL OF The Grand Chapter

The Seal of the Grand Chapter Royal Arch Masons of the State of Utah is illustrated below.



Section 1-4 JURISDICTION

The jurisdiction of this Grand Chapter shall be limited to the boundaries of the state of Utah, subject only to the Most Worshipful Grand Lodge F. & A.M. of Utah.

Section 1-5 LAWS AND REGULATIONS

It shall have the power to adopt and amend, by two-thirds vote of those present and voting, a Constitution not inconsistent with the Code of the Grand Lodge F. & A.M. of Utah, as may be necessary for the good of the Grand Chapter.

Section 1-6 NEW Chapters

It shall have the power to issue charters for new Chapters of Royal Arch Masons with the right to open and hold Lodges of Mark, Past and Most Excellent Masters, also to revoke, suspend or annul the same as the emergency of the case may require.

Section 1-7 ASSESSMENTS

It shall possess authority to require from the several Chapters within its jurisdiction, such proportion of the sums received by them for conferring the degrees, and also such sums in the form of annual dues from the respective members, as may be necessary for the support of the Grand Chapter.

Section 1-8 GENERAL POWERS

This Grand Chapter shall have exclusive control and government of all the Chapters of Royal Arch Masons within the limits of this jurisdiction.

Section 1-9 UNIFORM WORK

It shall have the power to establish and require a uniformity of work and lectures.

Section 1-10 CONTROVERSIES

It shall have power to assign the limits of jurisdiction of Chapters within its own jurisdiction, and settle all controversies that may arise between them.

Section 1-11 REPORTS

The Grand Chapter, at its annual Convocation, shall review and consider all the official reports of its officers, and the proceedings of its constituent Chapters for the preceding year.

Section 1-12 ACCOUNTS

It shall examine the accounts of the Grand Treasurer and Grand Secretary, and supervise the state and condition of the finances, and adopt such measures in relation thereto, as may be necessary to increase, secure and preserve the

same, and also to insure the utmost punctuality on the part of every accounting officer in the safekeeping and paying over of the funds and property of the Grand Chapter.

Section 1-13 AMENDMENTS

The Grand Chapter, upon the concurrence of two-thirds of its members present and voting at any Annual or Special Convocation, may revise, amend and alter this Constitution, provided, however, that a written copy of the motion so to amend or alter shall be filed with the Grand Secretary of the Grand Chapter at least forty-five (45) days before the Convocation, at which such motion is to be considered, and presented by the Grand Secretary to the Grand Chapter for consideration. Thirty five days before the Grand York Rite Session a copy there shall be inserted in the Notice of the Convocation and sent to all Grand Chapter Officers, Past Grand Elected Officers and Secretaries of Constituent Chapters.

TITLE II LAWS RELATING TO THE GRAND CHAPTER R.A.M.

Section 2-1 OF WHOM COMPOSED

Grand Chapter consists of the following members:

- (A) The Most Excellent Grand High Priest
The Right Excellent Grand King
The Right Excellent Grand Scribe
The Right Excellent Grand Treasurer
The Right Excellent Grand Secretary
The Excellent Grand Chaplain
The Excellent Grand Lecturer
The Excellent Grand Captain of the Host
The Excellent Grand Principal Sojourner
The Excellent Grand Royal Arch Captain
Three Grand Masters of the Veils
The Excellent Grand Sentinel

The first three (3) together with the Treasurer and Secretary shall be elected by ballot and the others shall be appointed by the Excellent Grand High Priest.

- (B) All Most Excellent Past Grand High Priests
All Right Excellent Past Grand Kings
All Right Excellent Past Grand Scribes

- (C) The Excellent High Priest
The Kings, and

The Scribes

(for the time being) of the Constituent Chapters under the jurisdiction of this Grand Chapter.

(D) All Past Excellent High Priest under this Grand Chapter, and such Past Excellent High Priest as may have demitted from another jurisdiction and who shall have been elected to membership by any Chapter in this Grand Jurisdiction, so long as they remain members of Chapters under this jurisdiction, provided that no Chapter shall be entitled to representation until its dues are paid and its returns are made to the Grand Secretary as required by the By-laws of this Grand Chapter.

(E) Each officer and member of the Grand Chapter must be a member in good standing of some Chapter within its Jurisdiction and, with the cessation of such membership, shall cease his office and membership in the Grand Chapter.

Section 2-2 TITLES

The honorary title of a Grand High Priest of Royal Arch Masons is Most Excellent and the official title is Grand High Priest. The official title is Grand King, Grand Scribe, Grand Treasurer, and Grand Secretary and the honorary title is Right Excellent. The honorary title of the rest of the officers of a Grand Chapter is Excellent and the membership are called Companions.

Section 2-3 CONVOCATION Amended May 2006 and May 2023

(A) The Annual Convocation of this Grand Chapter of Royal Arch Masons of the State of Utah shall be held during the Annual Sessions of the Grand York Rite Bodies of Utah who convene on the Second Friday and the following Saturday in May. The Time and Place of the next Annual Convocation shall be determined during these sessions.

(B) The Sessions will be opened by the Grand Chapter of Royal Arch Masons of Utah (starting in 2006) then rotated each year in turn with the Grand Chapter, Grand Council and Grand Commandery.

Section 2-4 SPECIAL CONVOCATIONS

Special Convocations may be called by the Grand High Priest, or in his absence or disability, by the Grand King, or Grand

Scribe, whenever the welfare of the craft shall require it. Every Constituent Chapter must receive notice of a Special Convocation which shall state the object so far as is proper to be written, except in cases where a Special Convocation is called for the sole purpose of constituting a Chapter. No business shall be transacted at a Special Convocation except that specified in the original notice or summons.

Section 2-5 QUORUM

The representatives of at least three chartered Chapters under the Jurisdiction of this Grand Chapter shall be necessary to constitute a quorum, and the Grand Chapter shall not be opened until such number is present.

Section 2-6 RULES OF ORDER

Rule 1: When the Grand Chapter has assembled, the Grand Secretary shall call the roll and if a constitutional number of members are present, the Grand Chapter shall be convened.

Rule 2: After the roll call, the proceedings of the preceding Convocation shall be read by the Grand Secretary, unless their reading is dispensed with; the Grand High Priest shall announce the standing and session committees, to whom all papers then in the hands of the Grand Secretary, requiring such reference, shall at once be referred; the reports of the Grand High Priest, Grand King, Grand Scribe, Grand Secretary, and Grand Treasurer shall then be presented and appropriately referred, in the order named.

Rule 3: After the business of the Convocation is thus begun, the regular order of each session during its continuance shall be as follows:

1st - Reading of the minutes of the last session.

2nd - Reception and action upon, or reference of petitions, memorials and appeals.

3rd - Reports of Standing and Session Committees, and action thereon, the Committee on Jurisprudence having the preference.

4th - Motions, resolutions and other business.

Rule 4: All reports, petitions, memorials or appeals presented shall be in writing and in triplicate and shall be read before any action is taken thereon.

Rule 5: No motion to reconsider shall be entertained unless made during the same session when the question proposed to be reconsidered was decided and unless offered by one who voted with the majority upon the question.

Rule 6: When the day and hour shall have been named for the election of Grand Officers, such election shall, at that time, take precedence over all other business, unless the Grand High Priest, by a two-thirds vote of the members present and voting, shall otherwise direct. The final report of the Committee on Credentials shall be read before balloting proceeds.

Rule 7: At every Convocation all questions shall be determined by a majority vote of those present and voting. In case the votes are equally divided, the presiding officer shall cast the deciding vote.

Rule 8: Whenever the Excellent High Priest, King or Scribe of the Constituent Chapter is unable to be present at the Annual Convocation of the Grand Chapter, each of them may appoint a member of such Chapter to represent them at the Annual Convocation and the proxy so appointed shall be entitled to all privileges of the Officer who so appoints him. Such Proxies shall on or before the first session of the day of the Convocation at which the proxy is to be used, file the same with the Grand Secretary or with the Committee on Credentials. If any one of the three officers first mentioned is present, he may, without a written proxy, vote for the absentees. If two are present, the highest ranking officer shall vote for the absentee.

(a) Each of the Grand Officers for the time being, (except the Grand Sentinel and Grand Chaplain);

(b) Each Most Excellent Past Grand High Priest, and Past High Priest while a member of a Constituent Chapter shall be entitled to a vote while present and voting in one capacity only, except; that any such person, if also an officer or proxy of an Officer of a Chapter, may vote in both capacities;

(c) Each Constituent Chapter shall be entitled to three votes,

subject, in each case to the regulations and by-laws adopted by this Grand Chapter.

(d) When the vote is oral or by show of hands, the rules as to order of voting and as to casting more than one vote shall not be in effect.

Rule 9: These rules may be suspended and may at any time be amended by a vote of two-thirds of the members present and voting.

Rule 10: Robert's "Rules of Order Revised" will govern the parliamentary procedure, if not contrary to the laws of this Grand Chapter.

Section 2-7 THE GRAND HIGH PRIEST

The Grand High Priest shall have and enjoy the rights and prerogatives conferred by the Constitution, usages and custom of the craft, and all other powers conferred by the By-laws, edicts and decisions of this Grand Chapter.

A) At each Annual Convocation of the Grand Chapter, the Grand High Priest shall present his Annual address, giving an account of his official acts during recess and the condition of Royal Arch Masonry in this jurisdiction and recommend to the Grand Chapter such measures as he may deem necessary and expedient. A copy of this address shall be placed in the hands of the Committee on Reports of Grand Officers, at least ten days before the Annual Convocation.

Any recommendations that would affect the Grand Chapter should be handled as a Resolution with the proper time limitations for submission as all other proposals and resolutions.

(B) He shall appoint all committees and all officers not elected, and fill all vacancies which may occur in any of the elective offices, to serve during the pleasure of the Grand High Priest, or until their successors shall have been elected and installed. The office of the Grand High Priest is never vacant.

(C) He shall have the power and authority during the recess of the Grand Chapter, to grant or reject Letters of Dispensation. Any such Dispensation shall be in force no longer than the next Annual Convocation of the Grand Chapter. He also has the command of all other Grand Officers touching their official duties, and

may claim their assistance at any time on matters pertaining to the Craft.

(D) He may during the recess of the Grand Chapter, arrest the Charter or, Dispensation of a Constituent Chapter, or suspend from the functions of his office any officer of the Grand Chapter or of a Constituent Chapter, but in no case shall such suspension affect the standing in the Order of such officer or his membership in the Chapter. The Grand High Priest shall report his action in full to the next Convocation of the Grand Chapter for its final action.

(E) He may convene the Grand Chapter, visit and/or preside in any Chapter within the jurisdiction of the Grand Chapter and give such instructions and directions as the good of the Craft may require, to maintain a strict conformity to the established customs and laws of the craft.

(F) He may from time to time appoint Past Grand High Priests, officers of the Grand Chapter or Past High Priests to represent this Grand Chapter within sister Grand Jurisdictions, such appointees shall be known as Grand Representatives and serve at the pleasure of the Grand High Priest or until a successor is appointed.

(G) He may recommend to the Grand High Priests of sister Grand Jurisdictions, eligible residents of this jurisdiction for appointment as Grand Representative near this Grand Chapter. If such appointees fail to attend three Annual Convocations and are not excused by the Grand High Priest, a replacement shall be recommended

(H) He shall see that the Grand Secretary and Grand Treasurer promptly discharge the specific duties enjoined upon them, as well as those duties as are traditionally appropriate to their respective stations.

(I) The following Session Committees shall be appointed by the Grand High Priest to serve at each Annual and some Special Convocations as noted, (S).

- Committee on Credentials (S)
- Committee on Examining (S)
- Committee on Reports of Grand Officers AKA Division and Reference
- Committee on Necrology

Committee on Returns of Constituent Chapters
Committee on New Chapters
Committee on Unfinished Business

Each Committee shall consist of three or more members and the first named shall be the Chairman. The Grand High Priest shall appoint such committees at least forty five days prior to the Annual Convocation or thirty days prior to a Special Convocation and the Grand Secretary shall immediately notify members of the committee of their appointments.

Section 2-7 (J1) DUTIES OF SESSION COMMITTEES

Committee on Credentials, whose duty it is to examine the credentials of all claiming the right of membership and report their names and Masonic connection to the Grand Chapter.

Committee on Examining, whose duty it is to examine visiting Companions not properly vouched for, and report their names, address, and Masonic connection to the Grand Chapter.

Committee on Reports of Grand Officers, whose duty is to examine the Address of the Grand High Priest and other Grand Officers required to make reports and refer the same to the correct Standing Committees for action, and report the finding of these Standing Committees.

Committee on Necrology, jointly with Grand Council and Grand Commandery whose duty it shall be to report suitable resolutions and memorials on deceased brethren of this, and other Grand Jurisdictions with which this Grand Chapter, Council and Commandery are in Fraternal Correspondence.

Committee on Returns of Constituent Chapters, who shall examine the returns and report thereon.

Committee on New Chapters, who shall study the records and conditions of Chapters under dispensation and recommend action to the Grand Chapter.

Committee on Unfinished Business, shall be a joint committee whose duty shall be to examine the Proceedings of the previous year and make a report of any unfinished business or any business that was tabled or referred to later meetings.

Section 2-8 (A) STANDING COMMITTEES

Amended May 8, 2021

Before each Annual Convocation adjourns, or within thirty-days thereafter, the Grand High Priest elected at such Annual Convocation, shall appoint the following Standing Committees.

- A Committee on Masonic Jurisprudence
- B Committee on Grievance and Appeals
- C Committee on Education
- D Committee on Fraternal Relations
- E Committee on Triennial Conclave
- F Committee on Utah York Rite Education Fund
- G Committee on Annual York Rite Sessions

Each Committee shall consist of three or more members and the first named shall be the Chairman, and shall serve for one year or until their successors have been appointed. Any recommendations made by either Standing or Special Committees that necessitate a change of the rules, regulations, operations or finances shall be handled in the same time frame and manner as for proposals etc..

Section 2-8 (B) SPECIAL COMMITTEES

Special Committees may be appointed by the Grand High Priest whenever he may deem it necessary.

- a Committee on Youth Organizations

Section 2-9 COMMITTEE DUTIES STANDING AND SPECIAL

STANDING = A - Z

(A) MASONIC JURISPRUDENCE

The Committee on Masonic Jurisprudence shall be part of a joint committee, known as the Jurisprudence Committee, that is made up of a chairman and one each Royal Arch Mason, Cryptic Mason, and Knight Templar. It shall consist of not less than four members. It shall meet prior to the Annual Convocation of the Grand Chapter and consider all decisions upon questions of Royal Arch Laws and usage reported by the Grand High Priest and such other matters as may be referred to it by him or the Grand Chapter, and its conclusion shall be reported to the Grand Chapter. The Committee, when called upon, shall give opinions on the

legislative, judicial and executive functions of the Grand Chapter, and the Constituent Chapters, and on the prerogatives, powers and duties of the officers and members thereof. It shall advise upon all question of Royal Arch Law and report upon all proposed amendments of TITLE I, II, III, IV of the Constitution, Laws, Regulations, and Standard form of by-laws pertaining to the Grand Chapter of Utah, or Constituent Chapters in the jurisdiction of Utah, and all decisions of the Grand High Priest as well as his Annual Report.

(B) FINANCE

AMENDED May 12, 1995/May 8, 2021

The Finance Committee shall be a Joint Standing Committee of at least four (4) in number including a chairman. With one of the four being elected annually to a four year term. The election of this member shall be determined by a majority vote of the delegates present, held in the first body to open per Section 2-3 Convocation (B) where credentials report and roll call is taken to establish the eligible delegates. The initial term will be determined by elections of one each 1 year, 2 year, 3 year and 4 year members. The Grand High Priest, Grand Illustrious Master and Grand Commander will be an added part of this committee. The purpose of the committee is to manage the funds of the Grand York Rite Bodies. The actions of this committee shall be determined by majority vote of the finance committee. The ballots are to be counted as one person, one vote. The Grand Secretary-Recorder and Grand Treasurer will be ex-officio members for the purpose of record keeping, minutes, and information with no power to vote on actions of the finance committee.

They may by majority vote appoint a duly qualified outside financial advisor or financial institution for suggestions and advice. The finance committee shall hold and take title to all of the assets and funds of the Grand Chapter, Grand Council and Grand Commandery, with the exception of those funds held by the York Rite of Utah Foundation. They may co-mingle them, as long as they are spread on the books individually, as part of the Grand York Rite Funds except the general operating funds. They may loan and invest funds in such manner as the Grand Chapter, and/or Grand Council, and/or Grand Commandery may request from time to time, or in the absence of such specific direction, to the best of their judgement and ability in securities generally accepted by the Trust department of sound financial institutions. This may include but not be limited to United States Government Bonds, Treasury Bills,

or other certificate of indebtedness, State and Municipal Bonds, Savings Accounts and Certificates and Corporate Bonds and Mutual Funds. A portion of these investments should be available in a timely manner transferable to pay the indebtedness of the Grand Chapter, Grand Council and Grand Commandery.

All actions taken by the Finance Committee shall be governed by the prudent man rule and with agreement of the majority. In case of a deadlock the duty shall fall to the Chairman for decisions.

They shall reinvest the interest and dividends or deposit to the General Fund amounts needed as circumstances warrant. They shall make a complete and detailed report of all assets and funds in their possession at each Annual Sessions, and shall annually audit the books of the Grand Recorder and Grand Treasurer, and shall certify their findings at the Joint Portion of the Annual Grand York Rite Sessions.

They will also prepare and submit a budget for the ensuing year for each Grand York Rite body for action at the annual sessions.

Any item or items not covered herein shall be governed by the requirements of the Code and Trial Code of the Grand Lodge, F & A.M. of Utah and Masonic usage.

(C) GRIEVANCE AND APPEALS

The Committee on Grievance and Appeals shall be part of a joint Grand York Rite committee. It shall consist of not less than three members including a chairman which shall be a member of either Grand Chapter, Grand Council or Grand Commandery with the other two members coming from the other two Grand bodies. This committee shall investigate all grievances submitted to it and report its conclusions and recommendations. It shall examine all trial records and appeals sent from Constituent Chapters to Grand Chapter and shall consider and make recommendation to the annual assembly of Grand Chapter on all applications for restoration submitted to Grand Chapter after suspension or expulsion.

This committee shall make known, to any member who has a decision against him, the results of such decision and his right of appeal to the Grand Chapter at the next Annual Convocation of

Grand Chapter Royal Arch Masons of Utah along with the Time, Date and Place of said Convocation.

(D) EDUCATION

This committee shall submit to the Grand Chapter and Constituent Chapters educational programs.

(E) FRATERNAL RELATIONS

The committee on Fraternal Relations shall be a joint committee, consisting of at least 3 members; 1 each from the separate Grand York Rite bodies, whose duties are to recommend to the presiding officers a Grand Representative to other Grand York Rite jurisdictions. They shall also make a written report on their actions at the Annual Grand York Rite Convocations.

(F) TRIENNIAL CONCLAVE

The committee on Triennial Conclaves shall be a joint committee consisting of at least the three Presiding Grand Heads, who will make a written general report which should include any legislative changes or additions that would affect the Grand York Rite bodies in the State of Utah.

(G) YORK RITE EDUCATIONAL FOUNDATION Amended May 2010

The committee on York Rite Educational Foundation will operate under its own Articles of Incorporation and By-laws, but it will be a joint Grand York Rite Committee with 10 members, consisting of three elected, during the Joint Grand York Rite Sessions, the Three Presiding Officers of these bodies, the three second in command of these bodies, and the Grand Secretary Recorder. It shall meet just prior to Grand York Rite Sessions and it will make a written report at the York Rite Sessions.

(H) ANNUAL YORK RITE SESSIONS

The committee on the Annual York Rite Sessions will be a joint committee consisting of at least 7 members, including the heads of the Grand York Rite bodies, the heads of the host Constituent York Rite bodies along with the Grand King, Deputy Grand High Priest, and Deputy Grand Commander with the Grand Secretary/Recorder being the Chairman. The duties of said committee is to plan, organize

and manage the Annual Grand Sessions, providing all necessary liaison and management to assure a functional and harmoniously run Grand York Rite Sessions.

SPECIAL = a through z

(a) MASONIC YOUTH ORGANIZATIONS

This committee shall operate as a joint Grand York Rite Committee and shall consist of at least 4 members; one each from each Grand York Rite body and a chairman. This committee will be responsible for the initiation, operation and activities of the program decided upon by its members with consent of the heads of the Grand York Rite bodies. The chairman of said committee shall make a written report at the annual Grand York Rite Sessions, of the activities and any moneys collected or disbursed.

Section 2-10 HONORARY MEMBERSHIPS

Honorary Memberships may be granted to Grand High Priests of sister jurisdictions who attend the annual Convocations of the Grand Chapter Royal Arch Masons of Utah.

Section 2-11 THE GRAND TREASURER AMENDED 05/20/94

The Grand Treasurer shall safely keep all moneys and property of every kind which shall be placed in his hands by the Secretary, or by an order of the Grand High Priest, and give proper receipts therefore.

He shall attend all Convocations of the Grand Chapter and make a report at each Annual Convocation (or when requested to do so by the Grand High Priest) of the receipts, disbursements and financial condition of the Grand Chapter. He shall pay all drafts ordered by the Grand High Priest and/or any lawful warrants or statements duly attested by the Grand Secretary. He shall keep a book or books which shall contain statement of his receipts and disbursements on account of the Grand Chapter.

He shall carefully preserve and render, from time to time, an inventory of all property belonging to the Grand Chapter entrusted to his keeping.

At the expiration of his term of office, the Grand Treasurer

shall turn over to his successor all funds, records and other property belonging to the Grand Chapter.

Section 2-12 THE GRAND SECRETARY

The Grand Secretary shall attend the Convocations of the Grand Chapter and record its proceedings. He shall receive all funds belonging to the Grand Chapter, pay them over to the Grand Treasurer, taking his receipt therefor. He shall receive and preserve all returns from Constituent Chapters, and make reports thereon at each Annual Convocation. He shall also preserve all petitions, applications and other documents of importance, sign, certify and seal all documents emanating from the Grand Chapter, and conduct the correspondence of the Grand Chapter, under the direction of the Grand High Priest. He shall report annually to the several Grand Chapters in correspondence with this Grand Chapter the names and addresses of the elected Grand Officers. At each Annual Convocation he shall make a complete report of all money received and expended, failure on the part of Constituent Chapters in making returns and paying dues as required, and such other matters as may require attention of the Grand Chapter. He shall at least 30 days in advance of the Annual Convocation furnish each Constituent Chapter with blank return forms and instructions for preparing them properly. He shall also forward to a chapter under dispensation blanks for making returns and petition for charter. He shall be custodian of the Rituals belonging to the Grand Chapter and distribute them according to the regulations. At the expiration of his term of office, the Grand Secretary shall turn over to his successor all funds, records and other property belonging to the Grand Chapter.

Section 2-14 SURETY BOND

The Grand Treasurer and Grand Secretary shall furnish Corporate Surety Bond in such form and sum as the Grand Chapter may direct, said Surety Bond to be retained in the custody of the Grand Secretary. The cost of said Bond shall be paid by the Grand Chapter.

Section 2-15 OTHER OFFICERS

(A) All other officers are hereby required to attend all the Convocations of this Grand Chapter, and to faithfully discharge the duties required in their charge of Installation, prescribed by the By-laws, and perform such duties as by ancient usage and custom

pertain to their respective office.

(B) The Grand Lecturer shall have charge of and shall impart the authorized work of this Jurisdiction to the officers and members of the Constituent Chapters as found necessary. At each Annual Convocation he shall make a report of his official acts, together with such particulars and recommendations as he may deem necessary for the interest of the Craft.

Section 2-16 TENURE OF OFFICE

(A) All officers of the Grand Chapter shall be installed annually, and shall perform their respective duties until their successors in office are duly elected and installed.

(B) No officer shall be installed by proxy.

(C) Installation may be in a Constituent Chapter by the Grand High Priest or his duly authorized Deputy.

(D) Officers re-elected to the same office must be re-installed, provided that re-elected High Priest may, if necessary, hold over without re-instillation, but shall be re-installed if possible.

(E) Installation may be performed in a Tiled meeting or Public Installation, but proper installation ceremony shall be given for the particular type of installation performed.

Section 2-17 ELIGIBILITY TO OFFICE

1. Only members in good standing of a Constituent Chapter of this jurisdiction and a resident of the State of Utah are eligible to any office in the Grand Chapter.

2. Only members who have been elected, installed and presided over a regular Chapter of Royal Arch Masons (except Grand Chaplain and Grand Sentinel) shall be eligible for election or appointment to any office in Grand Chapter.

3. The Grand High Priest, Grand King, Grand Scribe, Grand Treasurer, and Grand Secretary shall be elected by ballot at each Annual Convocation of the Grand Chapter, from among the Companions who are eligible thereto. All other officers shall be appointed by the Grand High Priest.

4. In case of death or inability to act as the Grand High Priest, the powers and duties of his station shall, for the time being, devolve upon the Grand King and Grand Scribe in the order named.

Section 2-18 APPEALS

An appeal may be taken to Grand Chapter by a Companion or Constituent Chapter at the next Annual Convocation, but not unless written notice thereof shall have been filed with the Grand Secretary, within thirty days after the conclusion of the trial or decision of suspension or expulsion. Such appeals or notice of appeals along with Trial records, affidavits and all papers pertaining to said action will be transmitted promptly to the Committee on Grievance and appeals. The steps and procedures of the Grand Lodge F. & A.M. of Utah will be closely followed along with the forms for appeals with changes made to coincide with Grand Chapter of Royal Arch Masons language.

Section 2-19 FINANCES

Each Chapter may set their dues and fees as prescribed by the membership, in their By-laws, provided such dues and fees shall not be less than the annual per capita due the Grand Chapter.

The dues and fees of Chapters having concurrent jurisdiction need not be the same.

The revenue of the Grand Chapter shall be derived from fees and dues charged as follows:

(A) For a Dispensation to form a New Chapter, Forty Five (\$45.00) Dollars and for a new Charter Ten (\$10.00) Dollars.

(B) For each Mason exalted, Two Dollars (\$2.00) to be paid by the Chapter of which the candidate receiving the Degree shall thereupon become a member, provided that no fee shall be due the Grand Chapter for courtesy work done for Chapters outside of Utah.

(C) Each Constituent Chapter shall remit to the Grand Chapter, at the time of making the Annual Returns, the assessed dues for each Companion who was a member at the close of the fiscal year. For current amount, refer to last date on this subject in TITLE V Standing Resolutions.

(D) For the Triennial Fund, the assessed amount, on the latest date as referred to in TITLE V Standing Resolutions.

(E) Such special assessments and fees as the Grand Chapter shall levy.

Section 2-20 REMISSION OF DUES

A Chapter may remit all or any part of the dues of any of its members; provided, that Grand Chapter dues shall be paid by each Chapter upon all of its members.

Section 2-21 TRIENNIAL FUND

The Grand High Priest, Grand King, Grand Scribe, and Grand Secretary shall share in the Triennial Fund assets to defray their expenses to the Grand Chapter Triennial.

In no case shall any one of these be paid more than Three Hundred Fifty Dollars (\$350.00) for any one Triennial.

Section 2-22 RITUAL

The ritual of this Grand Chapter shall be in all essentials that adopted by the General Grand Chapter of Royal Arch Mason under the authority of the Grand Lecturer of this jurisdiction. The delivery or teaching of any other Masonic work that has not received the sanction of the Grand Chapter or its lawful authority, is forbidden. The Prologues to the Mark Master and Most Excellent Master Degrees are approved as official work.

Section 2-23 UNIFORM

The uniform of this Grand Chapter shall be black trousers no cuff, white shirt, black tie, black shoes, and a dress coat of red with a triple tau insignia over the left pocket.

Section 2-24 DISPENSATION AND CHARTERS

(A) Dispensation for the formation of a new Chapter may be granted by the Grand High Priest upon the petition of at least nine Royal Arch Masons in Good Standing, each of whom shall sign his name in full and state the Chapter to which he belongs or from which he holds a demit or certificate of good standing. In addition to such other information as may be required by the Grand

High Priest, a petition for dispensation for a new Chapter shall specifically set forth the name of the city and county in which the new Chapter is to be located, that the petitioners will conform to the order of the Grand High Priest and the regulations of the Grand Chapter, shall recommend the names of the suitable Companions for appointment as High Priest, King and Scribe, and shall be accompanied by demits or certificates of good standing showing all dues accrued to have been paid.

(B) Existing membership in this Jurisdiction of petitioners for dispensation to form a new Chapter shall remain in abeyance during the period of dispensation. When a charter follows, membership shall cease in the old and begin in the new Chapter.

(C) Each Chapter under dispensation shall be governed by the By-Laws pertaining to the Constituent Chapters as adopted by this Grand Chapter. At least five (5) days prior to the next Annual Convocation of the Grand Chapter, such Chapter shall forward to the Grand Secretary its dispensation, returns of work, record of proceedings and other books.

(D) Charters shall be granted only upon the written petition of Companions named in the dispensation and those exalted by its authority, together with such others as shall have received the unanimous consent of the Chapter U.D. to join in the petition. Such petition shall be accompanied by demits or certificates from the Chapter Secretary certifying to the good standing of petitioners and that their dues are paid up to time of the Annual Convocation at which the petition is presented.

(E) Charters shall be granted by the Grand Chapter at its Annual Convocation only.

(F) Charter shall be granted only after the Chapter has conferred all the degrees.

(G) Petition for Charters must be signed with full name of the petitioners; provided that if through sickness or absence, any eligible signatures are omitted, the names may be inserted with a statement why the formal signature was not obtained, and with a certificate from the High Priest nominated in the petition that it is their desire to become Charter members. A petitioner for dispensation who fails or declines to petition for charter does not become a charter member; if a member in this Jurisdiction, his

membership remains undisturbed in his old Chapter; if a demitted Companion, his demit should be returned to him by the Grand Secretary.

(H) A petition for Charter shall propose the name of the new Chapter, the names of the Companions recommended for the High Priest, King, and Scribe and shall be accompanied by the fee for new Charter.

(I) If for any reason a dispensation shall be withdrawn by the Grand High Priest of this Grand Chapter, or a Charter is refused, or the Demise of a Chapter, all members in good standing who have been advanced, seated, received and acknowledged, or exalted in such Chapter, shall be entitled to certificates of good standing upon proper application to the Grand Secretary, which certificates shall have the effect of a demit.

(J) If a charter of a Chapter shall be destroyed, stolen or surreptitiously taken and detained, or becomes so defaced as to be unfit for use, without the fault of the Chapter or High Priest, the Grand High Priest may order another to be issued, which shall set forth the members and officers named in the charter lost, detained or destroyed, the Grand Convocation at which it was granted, the names of the grand Officers attached thereto, and the circumstances leading to the need of another charter, and it shall be signed by the Grand High Priest and attested by the Grand Secretary under seal of the Grand Chapter, without fee.

(K) The Grand Chapter may suspend or forfeit the charter of any Chapter that fails to meet for twelve consecutive months, or neglects for the period of two years to make returns or to pay dues during that time.

(L) A newly chartered Chapter must be constituted and its officers installed by the Grand High Priest or his duly authorized Deputy.

Section 2-25 DISSOLUTION OF CHAPTERS

Adopted May 11, 1996

(A) A Chapter may be dissolved by voluntary surrender of its charter, or by revocation of its charter by Grand Chapter.

(B) The charter of a Chapter may be surrendered if the

proposal be presented at a regular meeting thereof, and the same acted upon at a subsequent regular meeting, of which all the members of the Chapter whose residence are known shall have had due and timely notice; but no charter can be surrendered as long as seven Royal Arch Masons, members of the Chapter, and residing within its jurisdiction desire to continue work under such charter.

(C) The charter of a Chapter may be revoked or suspended for disobedience of any provision of the Constitution, and Regulations of this Grand Chapter; for disregard of the authority of the Grand High Priest, or for violating the provisions of Section 2-24.

(D) Upon the revocation of the charter of any Chapter, it shall be the duty of the elected officers to surrender to the Grand Secretary, the charter, books, papers, jewels, furniture, moneys, and other properties belonging to the Chapter within three months from the time of such revocation. Any member of a Chapter who shall refuse to make such surrender or make any other disposition than was ordered by the Grand High Priest, shall be liable to Masonic discipline.

(E) Upon dissolution of a Chapter for any cause, any member who is in good standing and is not subject to any disciplinary action shall be entitled to a certificate from the Grand Secretary, setting forth his Chapter standing. This certificate shall be recognized in this jurisdiction as the equivalent of a demit.

Section 2-26 CONSOLIDATION OF CHAPTERS Adopted May 11, 1996

(A) Any two or more Chapters may consolidate their membership into one Chapter upon obtaining the consent of the Grand Chapter or Grand High Priest; provided that the proposal for such consolidation shall be presented at a regular meeting of each Chapter interested, and the member whose residence is known shall have due a notice. Such consolidation shall not be affected if seven or more members of either Chapter residing within the jurisdiction shall vote against it.

(B) When any consolidation shall have been effected, Grand Chapter or the Grand High Priest shall be informed of the action, and a new charter shall be issued without fee, containing the names of the new officers, and bearing the number and name of one of the Chapters, as may have been selected. The new Chapter shall be duly constituted, and its officers installed by the Grand High

Priest or his representative before it can lawfully act under the new charter.

(C) All property and effects of the Chapters so consolidated shall be held by the Chapter named in the new charter.

Section 2-27 AMENDMENTS

Amended August 2020

All proposed amendments to the Laws relating to Grand Chapter shall be submitted in writing to the Grand Secretary at least forty five days before the next Annual Convocation. At least THIRTY FIVE days before such Annual Convocation of Grand Chapter the Grand Secretary shall transmit to the Grand Officers, Past Grand Elected Officers and Secretaries of the several constituent Chapters of this jurisdiction, and to the members of the Jurisprudence Committee of Grand Chapter, copies of any such proposed amendments.

All proposed amendments shall first be referred to the Committee on Jurisprudence for its opinion and report. Any proposed amendment, ruled by the Committee on Jurisprudence to be "not" in proper form, shall not be placed upon the floor of the Annual Convocation of the Grand Chapter, for vote, until said amendment shall have been put in proper form. Responsibility for "Proper Form" shall be with the author of the amendment.

The Committee on Jurisprudence shall advise the author, or authors, of proposed amendments, prior to the Annual Convocation, if such amendments are "not in proper form". After "proper form" is satisfied, if the amendment is then approved in Annual Convocation by a majority of the votes, then such amendment shall become effective. Grand Chapter may suspend the forgoing provisions by two-thirds vote at the Annual Convocation or a Special Convocation called for such Purpose.

Section 2-28 REFERENCE TO CODE OF GRAND LODGE

Any item or items not covered herein by these By-Laws and Regulations of the Grand Chapter including the subjects of Masonic discipline and Chapters under dispensation, shall be governed by the requirements of the Code and Trial Code of the Grand Lodge, F.& A.M. of Utah and Masonic usage.

Section 2-29 STATUTES MUST BE AVAILABLE

Each Constituent Chapter shall own not less than three copies

of the laws of the Grand Chapter Royal Arch Masons of Utah. One each shall be furnished the High Priest, King, and Secretary at the time of installation, together with a copy of the By-Laws of the Chapter.

Each Chapter shall own or have access to a copy of the Code of the Grand Lodge F. & A.M. of Utah.

Section 2-30 PROCEEDINGS Adopted 5/5/2000

A record of the Grand Sessions of the Grand York Rite of Utah shall be printed annually.

A copy of said proceedings shall be sent to Grand Chapter Officers, Dias Officers of Local Chapters and the Office of each Chapter. The above mentioned Proceedings will be at no cost to those receiving them.

**TITLE III
REGULATIONS RELATING TO
CONSTITUENT CHAPTERS**

Section 3-1 OF WHOM COMPOSED

A Chapter consists of the following officers:

The High Priest

The King

The Scribe

The Treasurer

The Recorder

who shall be elected annually by ballot, and

The Captain of the Host

The Principal Sojourner

The Royal Arch Captain

The Master of 3rd Veil

The Master of 2nd Veil

The Master of 1st Veil

The Sentinel

who shall be appointed annually by the High Priest. No companion shall hold two offices at the same time.

A Chapter may also elect a board of Trustees in such manner

and terms as provided in its By-laws.

Section 3-2 DISPENSATION

A petition to the Grand High Priest for Special Dispensation shall set forth the reason of request under the seal of the Chapter and signed by the High Priest. No fee shall be charged.

(A) The Grand High Priest is authorized, at the request of a Chapter, to change by dispensation its location or place of meeting. After such request has been granted, the membership should be notified not less than fifteen (15) days prior to said change in meeting date.

Section 3-3 FEE FOR CONFERRING DEGREES

Within the jurisdiction of the Grand Chapter the several degrees of Mark Master, Past Master, Most Excellent Master and Royal Arch shall not be conferred for less than \$30.00 which shall accompany the petition, or be paid by the candidate in such sums as may be required by the by-laws of the Chapter.

(A) A Chapter, with the approval of the Grand High Priest, may without fee, confer the Mark, Past and Most Excellent Master's degree upon a petitioner for affiliation, or upon a visitor who was made a Royal Arch Mason in a Jurisdiction that does not recognize one or more of those degrees as necessary to receiving the Royal Arch degree.

Section 3-4 Convocations

(A) The stated Convocations of every Chapter within this Jurisdiction shall be held at least four times a year at such place and hour as may be specified in its Charter or designated in its By-Laws.

(B) Any Chapter failing to hold at least one Convocation for 12 months or fails for 24 months to make returns or pay dues, forfeits all of its rights as a Chapter; whereupon its Charter, with all of its property and effects, shall be surrendered to the Grand High Priest subject to the order of the Grand Chapter.

(C) Special Convocations may be called by the High Priest at his discretion, but no business shall be done at such called

Convocations except for the conferring of the Degrees on a candidate previously elected, or that which is specified in the notice or summons. Such Convocation calls for a special dispensation.

(D) A Chapter cannot call from labor to refreshment from one regular Convocation to another, but must be regularly opened and closed at each Convocation.

Section 3-5 QUORUM

Amended August 2020

A quorum of a Chapter consists of five (5) members entitled to vote therein, including an officer authorized to open the same, for the purpose of conducting business. A Chapter that is being formed, or conferring the degrees would require nine (9) members entitled to vote and an officer entitled to open the same to meet the quorum requisite.

Section 3-6 JURISDICTION

Each of the several Chapters in this jurisdiction shall have concurrent jurisdiction with every other Chapter.

(A) That Chapter first receiving a petition for the degrees or affiliation shall have exclusive jurisdiction of the petition and the petitioner until such petition shall be acted upon.

Section 3-7 ELECTION AND INSTALLATION OF OFFICERS

The High Priest, King, Scribe, Treasurer, Secretary and one Trustee of a Chartered Chapter shall be elected annually at the stated Convocation as provided in its By-Laws. The officers shall hold office until their successor is elected, installed and qualified. All other officers shall be appointed at the same time, but in no event at a later date than St John the Evangelist Day unless by special dispensation.

(A) Installation of officers may be in a tyled meeting or a public installation program but should take place on or before St. John the Evangelist Day, unless by special dispensation.

(B) Election of Officers in a Chapter under Dispensation is not permissible. The High Priest shall appoint all officers not named in the dispensation.

Section 3-8 SUCCESSION IN OFFICE

In the absence of the High Priest, King, and Scribe, a Chapter can be opened for business and/or work, by the junior Past High Priest present. No Chapter shall transact any business, except closing, unless nine Royal Arch Masons are present.

Section 3-9 SPECIAL ELECTION

If a vacancy shall occur in any of the offices, except when there is a right of succession, the Grand High Priest may authorize a special election to fill such vacancy upon written request to that effect by the Chapter.

Section 3-10 THE HIGH PRIEST

(A) Any Royal Arch Mason in good standing is eligible to the office of High Priest in his Chapter.

(B) Upon Installation each High Priest shall forthwith petition to be anointed, consecrated and set apart to the Holy Order of High Priesthood, the initiation fee to be paid one half by the applicant and one half by his Chapter or entirely by his Chapter.

(C) The High Priest has it in special charge to see that the By-Laws and Regulations of the Chapter are duly observed, as well as the Constitution, Laws, and Regulations of the Grand Chapter, that accurate records are kept and just accounts rendered and that regular returns are made to the Grand Chapter annually and that the dues are paid promptly.

(D) The honorary title of the presiding head of a Chapter is Excellent and the official title is High Priest.

(E) It is his duty, together with the King and Scribe to attend the Annual Convocation of the Grand Chapter; and it is the duty of these officers to attend the Convocations of their Chapter

(F) It is his duty as High Priest of a Constituent Chapter to open, conduct and close his Chapter in accordance with the

Regulations and Ceremonies adopted by this Grand Chapter.

(G) It is clearly the duty of the High Priest of a Chapter to suspend from office any officer of his Chapter for unbecoming or un-Masonic conduct, in advance of charges and trial for the same.

Section 3-11 TREASURER

The Treasurer shall perform such duties as are prescribed by the Constitution Laws and Regulations of the Grand Chapter and the By-Laws of the Chapter.

Section 3-12 RECORDER

Amended August

2020

(A) It is the duty of the Recorder to issue notice of Stated and Special Convocations; and, in the notices for Special Convocations, he shall, under the direction of the High Priest, state the particular business to be transacted.

(B) He will also issue summons when directed by the High Priest or the Chapter.

(C) To record all transactions of the Chapter.

(D) To collect all dues and to use every effort to prevent delinquency. When the dues of any member are delinquent for two years or more, the Chapter may direct the Recorder to notify the delinquent Companion of such fact, and also cite him to appear at a Stated Convocation of the Chapter, fixing the date (which shall not be less than thirty days from the date of service) and show cause why he should not be suspended for non-payment of dues.

The service of such notice may be personal, that is, by delivery to him of a copy, a statement of which service shall be endorsed on the notice and returned to the Chapter duly signed by a Companion. Or such service may be by Certified Mail, return receipt requested, sent by the Recorder. The service is completed when the Companion receives the copy or when the certified letter is duly mailed, addressed to the delinquent at his last known place of residence.

In case of service by Certified Mail, the Recorder shall make a report thereof to the Chapter at the next Stated Convocation. In case of service by either method, the same must be entered of record. If the dues of the delinquent member continue unpaid, and he fails to appear, or appearing fails to show sufficient cause for remission (of which the Chapter shall judge), the Companion may be suspended by a majority vote of the Chapter. A Companion so suspended who pays his dues within one year thereafter shall be thereby reinstated without action of the Chapter.

If such payment is made after one year, he can be reinstated by petition therefor and a majority vote of the Chapter.

If the Chapter refuses reinstatement, dues so paid shall be refunded to the delinquent. Dues shall not be charged during suspension.

(E) To have in charge the Seal of the Chapter, and affix it to all papers requiring the same.

(F) To submit his books for examination whenever required to do so by the Chapter or by the Grand Chapter.

(G) To promptly transmit to the Grand High Priest and Grand Recorder copies of all the By-Laws and Regulations adopted by the Chapter.

(H) To transmit to the Grand Recorder, immediately after Annual Installation, a complete list of the elected and appointed officers together with their mailing addresses.

(I) To transmit to the Grand Recorder by no later than January 15, of each year its Annual Returns, in such form as shall be prescribed by the Grand Chapter, covering the immediately preceding period January 1st to December 31st, both inclusive, together with all sums due the Grand Chapter.

(J) To see, at the Annual Installation of officers, that the newly installed High Priest, King, and Recorder have received or will receive from their predecessors, one copy each of the Constitution, Laws and Regulations of the Grand Chapter, and the By-Laws of the Constituent Chapter.

(K) To note on their minutes that the report of investigating committees on petitions was received.

Section 3-13 SURETY BONDS

Recorders and Treasurers of the Constituent Chapters will furnish Corporate Surety Bonds in such form and sum as the High Priest may direct, said Surety Bond to be retained in custody of the Grand Recorder. The cost of said Bonds will be paid by the Chapter to the Grand Chapter.

Section 3-14 FEES

In each Chapter under the jurisdiction of the Grand Chapter of Utah, the fee of the Mark Master, Past Master, Most Excellent Master and Royal Arch degree shall not be less than Thirty Dollars (\$30.00). The fee may not be remitted directly or indirectly.

Section 3-15 UNIFORMS

The Uniform or Proper Attire of a Constituent Chapter will be that decided upon by its members or be covered in the guide lines of its By-laws.

Section 3-16 ELIGIBILITY TO DEGREES AND AFFILIATION

Anyone -

(A) Who is a Master Mason in good standing of some lawfully constituted Lodge of Free and Accepted Masons of Utah or a jurisdiction recognized by the Grand Lodge Free and Accepted Masons of Utah.

(B) Who, has resided within the State of Utah during the immediately preceding six months.

(C) Who will state on petition for degrees their full name, age, place and date of birth, residence and occupation, the name, number, location and jurisdiction of the Masonic Lodge which they are a member, the name, number, location and jurisdiction of the Lodge in which they were raised and of the one in which they are

now a member, whether they have ever been elected or rejected in any other Chapter, if so, which and when, and shall be recommended by at least two members of the Chapter to which they apply. The petition shall be signed with petitioners full name, and shall include a statement that petitioner has been a Master Mason before application for the period required by the Grand Lodge F. & A. M. of Utah. The petition will be accompanied by the fee required by the Chapter By-laws.

(D) Who will state on petition for affiliation the same facts and be signed in the same way as a petition for the degrees, and in addition shall give the name, number, location and jurisdiction of the petitioner's former affiliation, a description of his Mark, and be accompanied by a demit or a certificate of good standing from the former Chapter. A Chapter need not, but may require payment of dues on a proportionate basis for the unexpired portion of the year subsequent to election, if the petitioner has not paid dues to his former Chapter for that year.

(E) Who has the physical qualifications required to conform reasonably to all which the ritual of the degrees makes necessary.

Section 3-17 RITUAL

The Ritual of this Chapter is in all essentials that adopted by the Grand Chapter of Utah and the General Grand Chapter Royal Arch Masons, and delivery or teaching of any Masonic work not authorized, or which has not received the sanction of the Grand Chapter or its lawful authority, is forbidden.

Section 3-18 ORDER OF SUCCESSION

The Degrees will be conferred in the following succession: Mark Master, Past Master, Most Excellent Master and Royal Arch Degree.

Section 3-19 PETITIONS

All petitions must be on a form approved by the Grand Chapter. A petition signed by more than one petitioner will not be accepted.

Section 3-20 WITHDRAWAL OF PETITION

When a petition for the degrees or for affiliation is

regularly received and referred to a committee of investigation, it cannot be withdrawn, but must be balloted upon after report of committee.

Section 3-21 PETITION REFERRED TO COMMITTEE

A petition, whether for Degrees or Membership, will be referred to a committee of three (3) members of the Chapter, who shall know or personally interview the petitioner, but who may, if no objection is raised report upon the petition at the time of presentation. No ballot shall be taken until a report has been made.

Section 3-22 DUAL MEMBERSHIP

Grand Lodge Code Section 3-6-3 and 3-12-3.

Section 3-23 BALLOT

(A) Ballots must be spread only at stated convocations, or by special dispensation. Petitions may be voted upon collectively and in the event a black cube appears in a collective ballot, all petitions must be balloted upon individually. In balloting upon petitions, all members present must vote. One ballot elects to all degrees.

(B) The ballot is examined first by the Scribe and the King, and finally by the High Priest. The results shall be declared by the latter, unless a single black cube shall appear, in which event, he shall order a re-ballot, before any member of the Chapter has left the Convocation, the result of which shall be final.

(C) The ballot upon a petition for the Degrees must be secret and unanimous. The reason for casting a black ball or cube cannot be disclosed or inquired into.

(D) The doors of the Convocation must be closed and guarded before balloting begins and until it is entirely finished.

Section 3-24 REJECTED PETITIONS

A rejected petitioner for the Degrees, may again petition after the expiration of six (6) months, but shall not petition any other Chapter until the expiration of one (1) year after such

rejection unless consent is given by unanimous ballot of Chapter which rejected him.

A rejected petitioner for affiliation may renew the petition any time.

Section 3-25 DEMISE OF CHAPTERS Adopted May 11, 1956

Upon the demise of any Chapter, the Recorder and Treasurer of the same will transmit within three months, to the Grand Recorder all books, papers, jewels, furniture, funds and other property of the demised Chapter. If the demise of a Chapter is the result of consolidation with another Chapter, the provisions of TITLE III, Section 2-26(C) shall apply.

Section 3-26 DISCIPLINE AND RESTORATION
DISCIPLINE

(A) Any Royal Arch Mason under this jurisdiction, who has been suspended from a Lodge of Master Masons will be deprived of all rights and privileges in the Chapter or to hold Masonic intercourse with Royal Arch Masons, until reinstated by the Lodge which suspended him. A notation on the records of the Chapter of the action of the Lodge shall be all that is necessary to suspend or reinstate under such circumstances, but such notation will be entered on the records of the Chapter for all such suspensions, expulsions and restorations.

(B) Expulsion by a Lodge of Master Masons carries the same penalty in the Chapter. The adoption by the Chapter of the action of the Lodge will be sufficient without trial by the Chapter.

(C) In any case (except for non-payment of dues) where a Lodge of Master Masons has not seen fit to bring a trial and a decision, a Chapter will follow the trial procedures set out in the Grand Lodge Code of Free and Accepted Masons of Utah.

(D) A Companion cannot be dropped from the roll of membership for non-payment of dues, but may, after notice, be suspended upon the report of the Secretary that such member was, prior to the issuance of such summons, in arrears for dues for two years.

See Procedure in Section 3-12 D.

(E) It shall be the duty of the secretary, in all cases where his records show a Companion is two years or more in arrears for dues and where the Chapter has neither remitted nor waived its right to payment of such dues, to issue and serve upon such delinquent Companion, either personally or by certified mail, a summons substantially in the following form:

SUMMONS

_____ Chapter No. _____, Royal Arch Masons

Greetings to Companion _____

You are hereby summoned to be and appear before this Chapter at its regular meeting to be held on the _____ day of _____ 19__ at _____ O'clock __M (or at the next regular or adjourned meeting of the Chapter, in case action hereon shall be deferred), and show cause, if any you have, why you should not be suspended by reason of your failure to pay dues from the _____ day of _____, 19__, to date. In case of your failure to appear or answer hereto within the time specified at said meeting, you will stand suspended from this Chapter or be subject to such other penalty as the Chapter may determine.

Dated this _____ day of _____ 19__

Attest _____ Secretary _____
Scribe

(F) Action arising from non-payment of dues shall be taken in open Chapter without complaint or other report as to the delinquency, after due service of summons by the Secretary. Statements may be made or filed on the part of the delinquent Companion by himself or another person. The Chapter may extend clemency, or reprimand for the first offense only, or suspend the Companion indefinitely from all the rights and benefits of Royal Arch Masonry.

(G) When any Companion shall be suspended or expelled, immediate notice thereof shall be sent by the Chapter Secretary to the Grand Secretary. No member shall be permitted to make any expulsion or suspension public, or to communicate the same to any

person not a Mason, except upon resolution to make public by the Chapter taking action, which fact also shall be reported to the Grand Secretary.

RESTORATION

(H) EXPULSION:

No expelled Mason will be restored to the privileges of Royal Arch Masonry except by a majority vote of the Grand Chapter. An application to the Grand Chapter to reinstate an expelled Mason must in all cases be accompanied with a recommendation from the Chapter by which he was expelled, provided such Chapter be still in existence. Such recommendations can only be granted after the application to the Chapter has been referred to a committee of not less than three for investigation and has laid over one lunar month, and must be by a two thirds vote of the members present.

(I) SUSPENSION:

A Companion under definite suspension shall be restored at the expiration of the time specified without further action.

After indefinite suspension (except for non-payment of dues) restoration shall be by action of the Chapter at a Stated Convocation, after due notice to the Chapter of at least one lunar month, and must be by a two thirds vote of the members present.

After suspension for non-payment of dues, a Chapter may, upon application, restore the Companion upon such terms and conditions as it may deem proper.

Section 3-27 DUES AND ASSESSMENTS

Amended August

2020

(A) The dues of the members of each Chapter shall be such as provided in its By-Laws. The Chapter may suspend any member who shall be delinquent in the payment of dues for a period of two (2) years, unless remitted as provided in Section 3-12 (D) of these Statutes.

(B) Each Chapter may set their dues as prescribed by their membership, provided such dues shall not be a less amount than the annual per capita due the Grand Chapter.

(C) Dues of Chapters having concurrent jurisdiction need not be the same.

(D) Chapters are forbidden to incur an indebtedness exceeding Ten Dollars (\$10.00) per capita without the approval of the Grand High Priest or Grand Chapter.

(E) LIFE MEMBERSHIP PROGRAM Deleted August 2020

(F) ESTABLISHMENT AND COST Deleted August 2020

Section 3-28 DEGREE PROCEDURE

(A) PERMANENT JURISDICTION:

Election to receive the degrees gives permanent jurisdiction over the candidate so long as he remains a resident of this Grand Jurisdiction, unless a waiver is granted, in which case the Jurisdiction ceases. A member exalted in this jurisdiction shall be ipso facto a member of the Chapter which exalted him without further ballot unless courtesy work was done, in which case the candidate will be a member of the Chapter making the request.

(B) OBJECTION:

Advancement to the degrees may be stayed at any time for any good cause by the Chapter or by the High Priest. A Chapter is not required to take notice of a verbal objection sent through another Companion. All objections to the reception of petitions or conferring of degrees shall be made either in open Chapter or in writing signed by the objector, but shall be spread upon the records of the Chapter without the name of the objector.

(C) COMMITTEE OF INQUIRY:

If after the reception of a petition for the degrees or affiliation an objection is made to the candidate or to his advancement by a member of the Chapter, before or after ballot, such objection shall be referred to a Committee of Inquiry with full power to inquire into the situation, which shall, at the next stated Convocation, report thereon. No objection after favorable

ballot shall be made by a Companion present and voting, unless the cause arises subsequent to the ballot, or was not known at the time to the objecting Companion. If no just cause to the objection be found, or if the cause assigned be, in the opinion of two-thirds of the members present, not a valid and Masonic cause, the Chapter may proceed to confer the degree or to ballot upon the petition. If deemed valid, the fee for any degree not conferred shall be returned to the petitioner and the objection shall have the same effect as an unfavorable ballot. Such candidate may petition again after the requisite period.

(D) MARKS:

No candidate shall be exalted to the degree of Royal Arch Mason until he shall have chosen his Mark and the same has been recorded. Every Constituent Chapter is required to keep a proper Book of Marks in which will be recorded the Mark of each and all its members.

(E) DEGREE CONFERRAL

:

A Chapter may confer more than one degree upon the same person at the same Convocation, whether Stated or Special. No Companion will preside at the conferring of the work, except a present or Past High Priest, King or Scribe.

(F) TIME REQUIREMENT:

The length of time a brother has been elected to receive the degree without presenting himself is no bar to his right to receive the degrees, unless the Chapter in which he was elected has a By-law requiring a candidate to appear within a certain period or forfeit his right to the degrees.

(G) COURTESY WORK:

Any Chapter may confer any of the degrees upon an applicant elected by any other regular Chapter, upon request of the electing Chapter. Such request must come from the Chapter having Jurisdiction over the candidate, under its seal, and after ballot by said Chapter, and will be conferred only after favorable action by the recipient Chapter on the request.

(H) Work will be conferred in regular order unless by special dispensation of the Grand High Priest.

Section 3-29 DEMIT

(A) A Companion may withdraw from the membership of his Chapter by giving written notice of such desire and intention at a Stated Convocation, provided no charges are pending against him and his indebtedness to the Chapter is fully discharged or remitted.

(B) The granting of a demit forthwith severs the connection of a Companion with his Chapter. Such action cannot be reconsidered at the same or any subsequent Convocation.

(C) An elected or appointed officer cannot demit during the period for which he has been installed.

(D) A Chapter shall not issue a duplicate demit, but upon satisfactory proof of loss or destruction may issue to the owner a certificate setting forth that a demit was issued at a certain time.

(E) Any Companion desiring to transfer his membership to another Chapter may file his petition for affiliation with the Chapter to which he desires to transfer his membership, without first terminating his membership in his own Chapter. He shall give written notice to his own Chapter of his intention to affiliate with some other Chapter, stating the name, number and location of the other Chapter, with which he desires to affiliate. If the conditions precedent to a demit are fully met with, a certificate of good standing will be issued to accompany the petition for affiliation. If the petitioner is elected, his own Chapter shall at once forward a demit to the Chapter in which application was made. Should the ballot be unfavorable, the petitioner shall continue a member of the Chapter which issued the certificate. The Certificate of Good Standing, if not used ninety (90) days from date issued, will become null and void and of no affect.

(F) A Royal Arch Mason who demit from a Lodge of Master Masons

and remains unaffiliated of his own volition for more than six months will automatically stand suspended thereafter as a Royal Arch Mason while such voluntary non affiliation continues.

Section 3-30 APPEALS

All appeals will be in writing and filed with the Grand Recorder, and applicant shall give the other party reasonable notice thereof.

Section 3-31 USE OF MASONIC NAME AND EMBLEMS

Code of Grand Lodge of Utah, Sections 3-5-9 and 3-5-10.

Section 3-32 AMENDMENTS

(A) All proposed amendments to TITLE III should be handled exactly as the amendments for TITLE II Section 2-25.

(B) By-Laws of Constituent Chapters will be adopted for their government not inconsistent with TITLE I, II, and III of the Grand Chapter Royal Arch Masons of Utah. By-laws adopted by the Constituent Chapters shall NOT become effective until approved by the Grand High Priest or the Grand Chapter.

TITLE IV

STANDARD FORM OF BY-LAWS FOR
CONSTITUENT CHAPTERS

BY-LAWS

CHAPTER NO. _____

ROYAL ARCH MASONS OF THE STATE OF UTAH

ARTICLE I

Name and Time of Meetings

Section 1. This Chapter will be known as _____ Chapter No. _____, Royal Arch Masons of the State of Utah, and will work

under the Constitution, Laws and Regulations of the Grand Chapter of Royal Arch Masons of the State of Utah, insofar as they apply to Constituent Chapters.

Section 2. (A) There will be ten Stated Meetings held jointly on the _____ of the month at _____ P.M.. This Chapter will be in charge of opening and closing three of these meetings and as necessary the Annual Meeting. This Chapter may be recessed or dark during the months of _____ and _____ of each year.

(B) There will be at least four (4) Stated Meetings of _____ Chapter No. _____, sharing no other meetings with constituent bodies, held on the _____ of the month at _____ P.M.. This Chapter may be recessed or dark during the months of _____ and _____ of each year.

Section 3. The High Priest may call a Special Convocation upon due notice in writing to the membership stating the reason for and there is, in his judgment, a necessity therefor.

ARTICLE II

Officers and Elections

Section 1. In addition to the Officers prescribed by the Grand Chapter Royal Arch Masons of Utah, this Chapter will elect a board of Trustees three in number. At each annual election of officers there shall be elected one Trustee to serve for a term of three years. Said Officers Elected and Appointed may be installed at the Annual Convocation in _____ or may be installed at a Public Installation held in _____.

Section 2. At the Annual Convocation in _____ of each year, the election of officers shall be held. The Companion receiving a majority of the votes cast for each office shall be declared duly elected.

Section 3. In case of a vacancy in an elective office (except that of Excellent High Priest) either from death or removal from the jurisdiction, the Chapter will elect by ballot a successor to fill such vacancy until the next annual election and installation. The Excellent High Priest will fill all vacancies in the office under his appointment to serve until their successor shall be appointed and installed.

Section 4. The High Priest may declare any officer under his appointment vacant, for neglect of duty.

ARTICLE III

DUTIES OF OFFICERS

Excellent High Priest

Section 1. It will be the duty of the High Priest to preside at every Convocation, preserving order and decorum; to see that the Rituals, Constitution, Laws and Regulations of the Grand Chapter of Royal Arch Masons of the State of Utah, the By-Laws of this Chapter, and the ancient customs of Free Masonry are duly observed and enforced. He shall arrange for the appropriate conferring of the Degrees and attend with the King and Scribe, the Annual Convocation of the Grand Chapter of Royal Arch Masons of the State of Utah.

Section 2. When the High Priest is absent, or in case of his inability to act, his powers and prerogatives shall vest in the King and in succession to the Scribe. These officers will also perform their customary duties and those assigned by the Chapter and the High Priest.

Treasurer

Section 1. The Treasurer will receive from the Secretary and deposit in the Chapter's checking account all moneys belonging to the Chapter; pay all bills authorized by the Chapter by check signed by the High Priest and countersigned by the Treasurer or Secretary, or signed by such other members of the Chapter as will be designated; and will keep a correct account of receipts and disbursements and make a full report thereof at the Annual Convocation in _____ of each year and as required.

Secretary

Section 1. The Secretary will keep a correct record of the proceedings of the Chapter, keep a correct account with each member, and receive all moneys due to the Chapter and pay the same over to the Treasurer; shall issue notices and summonses whenever

required to do so, will communicate to the Grand Secretary all rejections, suspensions, expulsions and reinstatements, and make such reports as are required. He shall have charge of the Seal, books, papers and records belonging to the Chapter and will deliver them over to his successor whenever called upon; will report to the High Priest in _____ of each year a statement of all unpaid balances; will make reports to the Chapter as required; will inform all committees of their appointment and the purpose for which they are appointed; will perform such other duties as the High Priest and Chapter may designate.

Section 2. In consideration of such duties he may receive such compensation as the Chapter may determine.

Board Of Trustees

Section 1. The funds, jewels, costumes, furniture and other property belonging to this Chapter are hereby vested and declared to be the property of the Trustees and their successors in office forever for the use of the Chapter.

Section 2. The Trustees will carefully guard and preserve all the property of the Chapter and invest its funds, and reinvest, collect or otherwise dispose of the same as the Chapter shall from time to time direct. They shall carefully examine the books and accounts of the Treasurer and Secretary prior to the Annual Convocation in _____ of each year, of the condition of the property of the Chapter, and the state of the funds, and shall make such other and further report and perform such other duties as the Chapter may direct.

Sentinel

Section 1. The Sentinel will tyle all Convocations of the Chapter and serve notices and summonses when required to do so; see that the Hall is properly equipped and the furniture is in good and proper condition for the holding of Convocations at the appointed time; and perform such other duties pertaining to his office as may be required.

Section 2. The Sentinel may receive such compensation as the Chapter may determine.

ARTICLE IV

Surety Bonds

Section 1. The Treasurer and Secretary, before entering upon the duties of office, shall each give a surety bond running through the Chapter to the Grand Chapter, conditioned upon the faithful discharge of the duties of the office, in such sum and form as the Grand Chapter may designate. The premium therefor is to be paid out of the funds of the Chapter to the Grand Chapter.

ARTICLE V

Committees

Section 1. The High Priest, King and Scribe shall constitute a standing committee for the purpose of extending charity to distressed Masons, their wives, widows and orphans, and shall cooperate with like committees of other Masonic Bodies.

Section 2. Other committees may be appointed by the High Priest.

ARTICLE VI

Dues and Fees

Section 1. The dues of each member of this Chapter will be _____ Dollars and _____ cents per annum, payable on or before January 1st of each year. Newly created members of this Chapter shall pay pro-rata dues of _____cents for each month remaining in the current year after being Greeted.

Section 2. A life membership in this Chapter may be granted when good and sufficient reason exist, but such action does not nullify Title II Section 2-20. Such action must be on a motion duly made and seconded and passed by a majority vote of the members present at a stated Convocation of the Chapter.

Section 3. This Chapter may remit the dues of a member for good and sufficient reasons by a majority vote of those present at a stated conclave of the Chapter, remembering that dues and per capita must be paid to the Grand Chapter on all members paid or remitted.

Section 4. No appropriation of any of the funds of this Chapter shall be made at any other than a stated Convocation, except for charitable purposes.

Section 5. The fee for the Degrees of this Chapter will be _____ Dollars, which sum shall accompany the petition.

ARTICLE VII

Petitions

Section 1. All petitions for Degrees and for membership will be referred to a committee of three members of the Chapter, which committee shall make careful inquiry into the character and qualifications of the candidate and report thereon.

Section 2. A petition for the Degrees or for membership must be acted upon within three months after it is presented, except in the case of the petitioner's death or removal from the Jurisdiction, in which event the fee will be returned.

Section 3. Should the applicant be elected and fail to come forward for advancement within one year, his fee will be forfeited and nothing further can be done in the case, unless for good reasons the High Priest otherwise directs.

Section 4. Should the applicant be rejected, the deposit fee shall be returned to him.

Section 5. Petitions may be voted upon in the same Convocation in which they are presented.

ARTICLE VIII

By-Laws, Amendments, Etc.

Section 1. All members of the Chapter are required to sign the By-Laws upon receiving the Royal Arch Degree or upon affiliation.

Section 2. These By-Laws may be amended or altered upon notice in writing filed with the Secretary at a Stated Convocation. The Secretary shall give written notice of the proposed amendment or

alteration by mail to each member of the Chapter at least fifteen days before the next Stated Convocation. At the next Stated Convocation after the notice of amendment or alteration is received, the same will be voted upon, and, if two-thirds of the members present and voting concur, will be adopted subject to approval by the Grand High Priest.

ARTICLE IX

Order of Business

The order of business at Stated Convocations will be:

1. Reading of Minutes
2. Reports of Committees
3. Reception of Petitions
4. Balloting
5. Unfinished Business
6. New Business
7. Conferring of Degrees

ARTICLE X

This will certify that the above By-Laws were regularly adopted by a two-thirds vote of the members present at the Convocation of _____ Chapter No. _____ held _____, _____, 20____.

Attest: _____ High Priest

Secretary

The above By-Laws of _____ Chapter No. _____ of Royal Arch Masons of the State of Utah, are hereby approved/disapproved.

Date _____ 19____. _____
Grand High Priest

Attest:

Grand Secretary

TITLE V

STANDING RESOLUTIONS

of the

GRAND CHAPTER ROYAL ARCH MASONS OF UTAH

MAY 1991 - New formatting was implemented by the Committee on By-Laws appointed by the Grand High Priest **and the Standing Resolutions Section was added to give an historical record of the various changes to the Constitution - Laws - Regulations that effect this body**

MAY 1988 PER CAPITA

The Committee on Finance proposed and voters approved a raise in per capita of \$.50 or a total of \$2.25.

MAY 1989 TRIENNIAL FUND

The Committee on Finance proposed and the voters approved a raise in the per capita to the Triennial Fund by \$.10 or a total of \$.35.

MAY 1989 TRIENNIAL FUND

The Committee on Finance proposed and the voters approved Budget Proposal #2 to raise Triennial Fund Allowance for Grand Recorder to \$350.00, and not to exceed \$350.00.

MAY 1991 NEW CONSTITUTION, BY-LAWS GRAND CHAPTER, BY LAWS CONSTITUENT CHAPTERS, STANDARD FORMS

It was proposed and the voters approved a new complete set of By-Laws for the Grand Chapter of Utah that would more closely conform to existing By-Laws of the other Grand York Rite Bodies for purposes of looking up items that need to be referred to from time to time.

MAY 1991 FORMAT AND TITLE V STANDING RESOLUTION

It was proposed and the voters approved the following:

(1) A loose leaf format be utilized in printing and publishing the Constitution, Laws and Regulations of the Grand Chapter Royal Arch Masons of the State of Utah, and;

(2) That a TITLE V - Standing Resolutions - be adopted, and include all changes in the documents mentioned in (1) above from 1991 and into the future and be inserted in numerical order after TITLE IV.

MAY 1993 PROCEEDINGS

It was proposed and the voters approved the following:

TITLE II Section 2-30 be added to provide for printing and distribution of Annual Proceedings.

MAY 1993 TRIENNIAL FUND

It was proposed and the voters approved the following:

The full amount of the Triennial Fund Expense was rescinded and reallocated to the Per Capita Fees. This brings the total amount of Per capita at this time to \$2.60.

MAY 1993 PER CAPITA

It was proposed verbally and the voters approved the following:

Raise in Per Capita one dollar, forty cents more (\$1.40) to a total of Four dollars (\$4.00).

MAY 1994 THE GRAND TREASURER

It was proposed by resolution and adopted that the duties of the Grand Treasurer be amended on May 20, 1994.

MAY 1995 FINANCE COMMITTEE DUTIES

It was proposed by written resolution of the Ad Hoc Committee for definition of the Finance Committee functions, and adopted by majority vote that TITLE II COMMITTEE DUTIES STANDING AND SPECIAL Section 2-9 FINANCE(B) be amended as of May 12, 1995.

MAY 1996 DISSOLUTION OF CHAPTERS

It was proposed by written resolution and adopted by majority vote to add Section 2-25 Dissolution of Chapters (A) through (E)

MAY 1996 ADD NEW SECTION TO TITLE II

It was proposed by written resolution and adopted by majority vote to add New Sections 2-25, 2-26, and renumber existing sections 2-25, 2-26, 2-27, and 2-28 to become 2-27, 2-28, 2-29, and 2-30 respectively.

MAY 1996 DISSOLUTION OF CHAPTERS

It was proposed by written resolution and adopted by majority vote to add Section 2-25 Dissolution of Chapters (A) through (E)

MAY 1996 CONSOLIDATION OF CHAPTERS

It was proposed by written resolution and adopted by majority vote to add to TITLE II Section 2-26 Consolidation of Chapters (A) through (C)

MAY 1996 DEMISE OF CHAPTERS

TITLE III REGULATIONS RELATING TO CONSTITUENT CHAPTERS

It was proposed by written resolution and adopted by majority vote to add a second sentence to TITLE III, Section 3-25 Demise of Chapters as follows: If the demise of a Chapter is the result of consolidation with another Chapter, the provisions of Section 2-

26 (C) shall apply.

MAY 1997 GRATUITIES

It was proposed as part of the Joint Finance Committee Report and was passed by majority vote that the Gratuities list to visiting dignitaries at Grand Sessions be amended to read as follows: The Personal Representative of Grand High Priest must be a current dias officer in the body he is representing.

MAY 1997 PER-CAPITA

The following was proposed as part of the written Joint Finance Committee Report and was passed by majority vote:

The per-capita dues for the Grand Chapter be reduced by .50 cents. The per-capita dues will be (\$3.50) for the Grand Chapter

MAY 1997 FINANCE COMMITTEE MEMBERS

The following was proposed as part of the written Joint Finance Committee Report and was passed by majority vote:

A decision by York Rite Jurisprudence Committee sets the finance committee to a total of seven (7) members 4 elected trustees and the elected heads of the three bodies.

MAY 1997 LIFE MEMBERSHIP PROGRAM

It was proposed by resolution and adopted by a majority that a Life Membership Program be initiated and reference added to TITLE III Section 3-27, DUES AND ASSESSMENTS

MAY 2000 PROCEEDINGS

It was proposed in writing and adopted by a majority that Section 2-30 be amended by deletion of some recipients as per page 56 or the 2000 proceedings.

MAY 2002 PER-CAPITA

It was proposed by the Finance Committee at the Joint Sessions and approved by majority vote to increase per-Capita by \$1.00 in the Grand Chapter. The per capita dues will be (\$4.50) for the Grand Chapter

MAY 2004 PER-CAPITA

It was proposed by the Finance Committee at the Joint Sessions and approved by majority vote to increase per-capita by \$1.50 in the Grand Chapter. The per capita dues will be (\$6.00) for the Grand Chapter

MAY 2010 COMMITTEES

It was proposed at the Joint Session and approved by majority vote to add the three Second in command of each body to the York Rite Educational Foundation Committee.

MAY 2015 PER-CAPITA

It was proposed and approved by majority vote to increase per-capita by \$1.00 for the years 2016 and 2017 for a total per capita of \$6.00 THEN, increase the per capita beginning in the year 2018 by an additional \$1.00 for a total per capita at that time of \$7.00

AUGUST 2020 RECORDER

It was proposed and approved by majority vote to change the date that Annual Returns are due and the reporting period that the returns are to cover.

AUGUST 2020 LIFETIME MEMBERSHIP PROGRAM

It was proposed and approved by majority vote to eliminate the Lifetime Membership Program.

AUGUST 2020 QUORUM

It was proposed and approved by majority vote to change the

quorum requirements for opening a Chapter.

AUGUST 2020 AMENDMENTS

It was proposed and approved by majority vote to amend the last paragraph of Amendments to specify events for "proper form" submissions.

MAY 2021 STANDING COMMITTEES

It was proposed and approved by two-thirds vote to change Title II Section 2-8 (A) Special Committees to remove the Finance Committee from the listing of Standing Committees where the committee members are appointed by the Grand High Priest.

MAY 2021 FINANCE COMMITTEE

It was proposed and approved by two-thirds vote to change Title II Section 2-9 (B) FINANCE regarding the timing for the vote of Finance Committee members from occurring during the Joint Session to occurring during the first meeting where credentials and roll call are performed.

MAY 2021 PER-CAPITA

It was proposed by the Finance Committee and approved by majority vote to change the per-capita to \$7.00 + General Grand Chapter per-capita fees.

MAY 2023 AMENDMENT

It was proposed and approved by two-thirds vote to change Title 1 Section 2-3 Convocations to eliminate reference to the Joint Sessions.